

SAMPLE Nomination Form

You can do your own. This was taken of KDE's website, just modified for current situation.

SBDM Nomination Form Commonwealth Elementary School is currently accepting nominations for a parent representative to serve one year on the School Based Decision Making Council at our school. Any parent with a child attending Commonwealth Elementary School during the 201X-201X school year is eligible to run for SBDM. Additionally, eligible parents cannot be an employee nor a relative\* of an employee of Commonwealth Elementary School, nor the Commonwealth County district administrative office(s). SBDM council members cannot be a board member, nor a board member's spouse, have a business interest with the district nor Commonwealth Elementary School. Pursuant to KRS 160.380, parent council members will need to submit to a national and state fingerprinted criminal background check and also submit a letter from the Cabinet for Health and Family Services stating the member has no findings of substantiated child abuse or neglect through a background check of child abuse and neglect records. SBDM representatives are required to attend a training session (six-hours for a new members/ three-hours for an experienced member) and monthly meetings. If you would like to nominate a candidate for Commonwealth Elementary School's SBDM, please complete the bottom of this form and return it to **EMAIL ADDRESS** by **date chosen for nominations to end**. Elections will be held at Commonwealth Elementary School on **Date between the hours of enter hours**. **If we are unable to return to school due to the current state of emergency elections will be held electronically. More information to follow.**

I would like to nominate \_\_\_\_\_ as a candidate for SBDM at Commonwealth Elementary School. He/She is the parent of \_\_\_\_\_.  
I believe this person is an ideal candidate, because (list qualifications)...

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

I certify that I am the parent or guardian of \_\_\_\_\_ who will be attending Commonwealth Elementary School during the 20XX-20XX school year.

\_\_\_\_\_  
Nominee's Signature Date \*Relative is defined in KRS 160.380(1) as father, mother, brother, sister, husband, wife, son, and daughter