

# **Hasbrouck Heights Public Schools**

## **Return to School Manual Phase Two**

## **Table of Contents**

1. Elementary Level Schedule
2. Middle/High School Schedule
3. COVID-19 Send Student Home and Transition to Remote Learning Guidelines

### 3-Return to School Manual - Phase Two

## Elementary Level Schedule

### ***Option 1***

***Phase Two - 100% Virtual Learning continued (Sept. 28th - TBD) Pending HH BOE approval.***

The remote learning on Monday, Tuesday, Thursday, and Friday will consist of live streaming the virtual students who are remote for the instruction portion of the lesson until Oct. 16th. Thereafter, 100% virtual learning will be Asynchronous and WILL NOT look like the current virtual learning with live Google Meets as often. Your child will still be required to login to their Google Meets between 8:25 a.m. and 8:35 a.m. for morning attendance and daily announcements. The teacher will then provide a quick overview of the assignments for the day. Virtual students will then work independently within their Google Classroom on their assignments. The teacher will hold a Google Meet for up to 60 minutes in the afternoon to introduce, expand upon, and/or review a learning standard with either the entire class, small groups, or individual students.

### ***Option 2***

***Phase Two - A/B Hybrid Model (Sept. 28th - Oct. 16) Pending HH BOE approval.***

#### *Preschool Disabled (PSD):*

Students in our PSD program will attend school on Monday, Tuesday, Thursday, and Friday from 8:20 a.m. to 12:30 p.m. On Wednesdays, ALL students will be learning remotely for a minimum day.

#### *Kindergarten:*

Students in Kindergarten will attend school on Monday, Tuesday, Thursday, and Friday in either a morning session (8:20 a.m. to 11:00 a.m.) or an afternoon session (12:15 p.m. to 2:55 p.m.). On Wednesdays, ALL students will be learning remotely for a minimum day.

#### *1st through 5th Grade:*

Within the A/B Hybrid Model, it is our goal to reduce class sizes to properly establish safe routines for the return of more students. Students will be divided into an "A" group and a "B" group. On Mondays and Tuesdays, group "A" will be in school from 8:25 a.m. to 12:35 p.m., while the "B" group learns remotely. On Thursdays and Fridays, group "B" will be in school from 8:25 a.m. to 12:35 p.m., while the "A" group learns remotely.

#### 4-Return to School Manual - Phase Two

The remote learning on Monday, Tuesday, Thursday, and Friday will consist of live streaming the virtual students who are remote for the instruction portion of the lesson until Oct. 16th. Starting Oct. 19th Remote Learning on Monday, Tuesday, Thursday, and Friday will be asynchronous, meaning teachers will meet virtually with students in the morning (8:30 a.m. to 8:45 a.m.) to take attendance and review student assignments for the day. Students will then work independently at their own pace. Please note, teachers will meet virtually with remote learning students a second time in the afternoon for up to 60 minutes (prior to 3:00 p.m.). On Wednesdays, ALL students will be learning remotely for a minimum day.

***Phase Three - All In Hybrid Model, Minimum Day (Oct. 19 - TBD) Pending HH BOE approval).***

#### *Preschool Disabled (PSD):*

Students in our PSD program will attend school on Monday through Friday from 8:20 a.m. to 12:30 p.m.

#### *Kindergarten:*

Students in Kindergarten will attend school on Monday through Friday in either a morning session (8:20 a.m. to 11:00 a.m.) or an afternoon session (12:15 p.m. to 2:55 p.m.).

#### *1st through 5th Grade:*

Students in grades 1-5 will attend school on Monday through Friday from 8:25 a.m. to 12:35 p.m.

### **Middle School / High School Hybrid A/B Schedule**

On October 19, 2020, the Middle School / High School students will follow an A/B Hybrid Schedule.

- Group A will consist of Last Names A-K and physically attend school on Mondays and Thursdays on a modified half day schedule.(see below)
- Group B will consist of Last Names L-Z and will physically attend school on Tuesdays and Fridays on a modified half day schedule.(see below)
- Wednesday will continue to be a full day of remote learning (7:55-2:39) for all students.(Group A/Group B/Group Full time Virtual)
- All students who have chosen full time virtual are expected to participate in all Group A and Group B lessons via Google Meets on Mon., Tues., Thur., Fri.

(Regardless of the student's group, when physically not in the building, students are expected to join Google Meets to participate in instruction during their regularly scheduled classes.)

#### **Hybrid A/B Schedule**

Period 1: 8:15-8:45am  
Period 2: 8:48-9:18am  
Period 3: 9:21-9:51am  
Period 4: 9:54-10:24am  
Period 5: 10:27-10:57am  
Period 6: 11:00-11:30am  
Period 7: 11:33-12:03pm  
Period 8: 12:06-12:36pm  
Student/Teacher Lunch

1:15-2:39 Students will work on their assignments

Teachers/Counselors will utilize this time to reach out to assist students, to provide extra help, to provide a wellness check, etc. If a Google Meet is necessary, the teacher will send the invite to the student/students involved.

Paraprofessionals will complete check ins with their students via email/phone/or through a Google Meet.

## 6-Return to School Manual - Phase Two

\*When physically attending, students will enter the building from 7:55-8:15. Additional information will be forthcoming. (There will be no lunch, no use of lockers, and no changing for PE)

\*\*\*Please note during the first week of Hybrid A/B Grouping, time will be needed to acclimate the students' return to the building. This will include a review of classroom procedures and safety measures inclusive of but not limited to fire drills, changing classes, mask wearing, bathroom usage, etc. Therefore, Google Meets will not take place during the week of October 19th with the exception of Wednesday when all groups will have a full day of remote instruction. Asynchronous activities will be assigned to each group during the transition process from October 19th through October 23rd.

On October 26th, Google Meets will begin for all groups not physically present in the building for each period.

**THIS A/B HYBRID MODEL WILL BE REVISITED PRIOR TO THANKSGIVING.**

**COVID-19 Send Student Home and Transition to Remote Learning Guidelines**

**Hasbrouck Heights Public Schools**

**COVID-19 Send Student Home and Transition to Remote Learning Guidelines**

**Positive COVID Test**

May return after 10 days  
**AND**  
No fever for 72 hrs without use  
of medications  
**AND**  
Symptoms have improved

**Negative COVID Test**

May return when fever free for  
72 hours without the use of  
medication  
**AND**  
Symptoms have improved

# Hasbrouck Heights Public Schools

## COVID-19 Send Student Home and Transition to Remote Learning Guidelines

Individuals sent home are referred to a healthcare provider for evaluation on whether testing is needed.

**OR**

**Two of the following:**

- Body aches
- Chills
- Fatigue
- Headache
- Nausea
- Sore throat
- Diarrhea

**One of the following:**

- Difficulty breathing
- Fever
- Loss of taste/smell
- Cough
- Shortness of breath
- Vomiting

Student is sent home

# Hasbrouck Heights Public Schools

## COVID-19 Send Student Home and Transition to Remote Learning Guidelines

If the student meets the criteria above the School Nurse will ask the following questions:

Has your child had close contact (within 6 feet of an infected person for at least 10-minutes) with a person confirmed with COVID 19?

Has someone in your household been diagnosed with COVID 19 in the last two weeks?

Has your child, or anyone in your immediate family, traveled to an area of high community transmission, as identified by New Jersey?

<https://covid19.nj.gov/faqs/nj-information/travel-and-transportation/which-states-are-on-the-travel-advisory-list-are-there-travel-restrictions-to-or-from-new-jersey>

\*Any student or parent/guardian who answers YES to any of the above mentioned follow-up questions will be identified as a presumptive COVID 19 case.

- The school in which the presumptive case was identified will transition to remote learning for up to three days
- The school in which a child is identified as positive for COVID 19 will transition to remote learning for five days

Note: If there is a presumptive case and the school has been closed for 3-days and then the presumptive positive child is confirmed as positive the three

10-Return to School Manual - Phase Two

**previous days will count towards the 5-days of remote learning required when a child tests positive for COVID 19.**